

**Park Avenue Base**: Park Avenue, Staines upon Thames, Middlesex TW18 2EF **Knowle Green Base**: Knowle Green, Staines upon Thames, Middlesex TW18 1AJ

**Telephone**: 01784 227960

**E-mail:** office.riverbridge@lumenlearningtrust.co.uk **Website:** www.riverbridgeprimary.co.uk

Headteacher: Mr P Grimwood BA (Hons); NPQH Executive Principal: Mrs M E McCarthy MA; Ed.M

10<sup>th</sup> January 2024

Dear Parents/Carers,

## Year 3 Sleepover - Friday February 23rd 2024

I am writing with details about the exciting Year 3 Sleepover that we are arranging this term. On Friday 23<sup>rd</sup> February 2024, we would like to offer a special overnight stay at our Park Avenue Base. We feel this will help the children to become confident to enjoy longer overnight stays for residential trips that are planned for future year groups.

The sleepover will commence at 6.30pm and children should arrive at Park Avenue base at this time with their bags. They will enjoy lots of games and activities throughout the evening. An evening meal will not be provided, so please ensure that the children have had dinner before they arrive. There will be some snacks available.

The children will sleep in gender groups in the classrooms, supervised by Riverbridge staff. In the morning, breakfast will be provided, followed by more activities and children should be collected by parents or carers at 9am.

In order to cover costs for materials and food we will be asking for a voluntary contribution of £10.00, however if there is insufficient support, the sleepover may be cancelled. As a school we cannot fund this type of enrichment activity without voluntary contributions.

In order to simulate the residential experience, the children will have in future years, it will not be possible to choose to participate in the evening activities but not the sleepover. We hope that by offering this opportunity close to home, the vast majority of the children will participate.

Please find attached to this letter a kit list for your information. If you have any further questions, please see your child's class teacher.

If you would like your child to take part in the sleepover, please arrange payment and tick the online consent box by Friday 19<sup>th</sup> January via Scopay.

We already hold the medical and dietary details for your child, however if there is any medication that your child will need administered in the evening before bedtime please complete the attached form and email or return to the school office. The additional medication should be brought to school when you bring your child on Friday 23<sup>rd</sup> February at 6.30pm.

Yours sincerely

Miss C Heffernan Year 3 Leader

Lumen Learning Trust, c/o Saxon Primary School, Briar Road, Shepperton TW17 0JB

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## Friday 23rd February 2024

## What to bring:

- A sleeping bag
- A pillow
- A sleeping mat
- Toothbrush and toothpaste
- Clean underwear
- Pyjamas
- Clean clothing for the following day
- A teddy or small toy
- A reading book
- A hairbrush
- Water bottle

## Please do NOT bring:

- Any electrical devices
- Food of any kind